



2024 Summer Camp Scholarship Program Guidebook for Parents

Eligibility Requirements

In order to be eligible for a scholarship your household must meet the following requirements:

- Household must reside in Volusia County
- Child must be between the ages of 5 and 14 years old
 - Children attending a special needs camp site may be up to 17 years old
- Annual household income must be at or below 200% of the current Federal Poverty Guidelines (FPG)

Persons in Household	Income Limit (200% FPG)
2	\$40,880
3	\$51,640
4	\$62,400
5	\$73,160
6	\$83,920
7	\$94,680
8	\$105,440

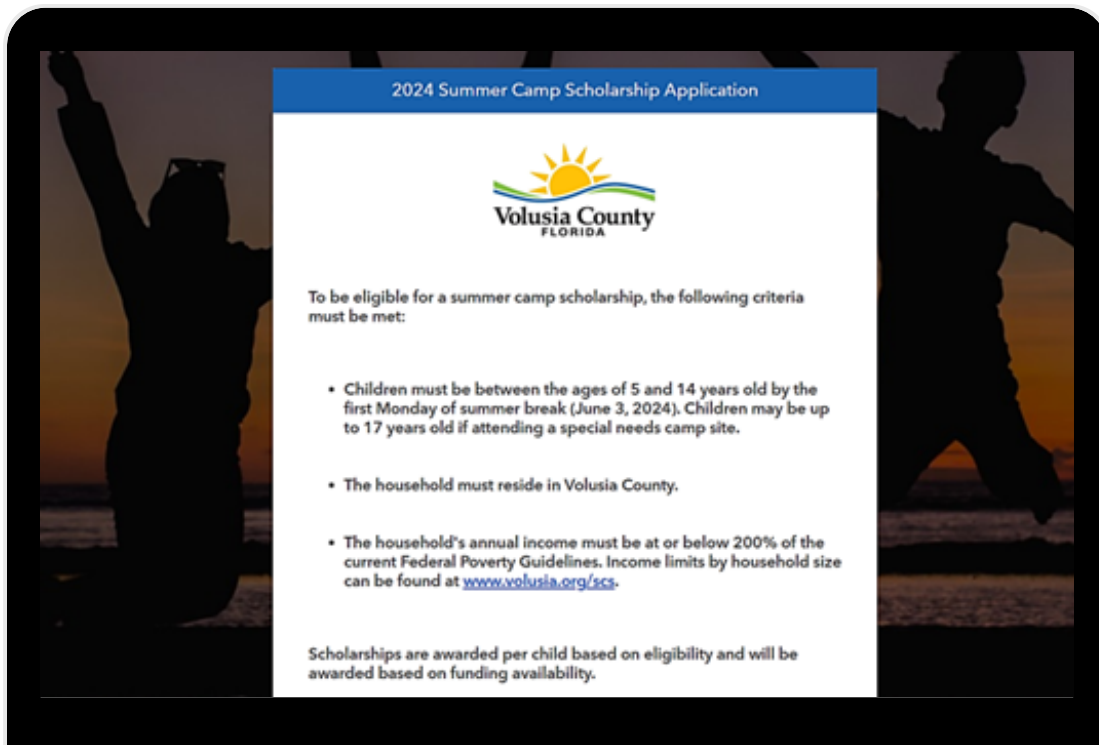
Supporting documents to confirm that your household meets the requirements listed above must be submitted with your application.

- Proof of household size (Examples include: SNAP benefit letter, applicable pages from recent tax return, current lease or rental agreement, etc.)
- Recent report card for each applying child
 - Document must show child name, grade level, and legal guardian name
 - If a child is 5 years old and does not have a report card, proof of age documentation is required (Examples include: birth certificate, immunization records, etc.)
- Proof of household income for last 30 days (Examples include: paystubs, work calendar, profit and loss, unemployment award, benefit award letter, child support history print out, adoption subsidy, cash assistance award, etc.)
 - For households with no income, a completed Declaration of No Income from every adult household member is required
- For foster children, only the report card and a Letter of Assurance are required

When you apply, Community Assistance staff will verify that your household meets all criteria listed above. Based on your application and supporting documents, you will receive a letter noting your status.

How to Apply

Beginning April 8, 2024 the application for parents will be available at www.volusia.org/scs.



Complete all questions of the application and upload all required documents before submitting your application.

If you need additional assistance please contact Community Assistance at (386) 736-5955.

It is preferred that the application is completed online, but if you need additional assistance or access to a computer, you may choose to visit one of the locations below,

- Community Assistance Office: 121 W. Rich Ave., DeLand
- Human Services Office: 1845 Holsonback Rd., Daytona Beach
- Volusia County Public Libraries
 - Assistance can be provided at any of the 14 libraries throughout the county. Visit <https://www.volusialibrary.org/VCPLbranches.html#Map> for location and business hours information.

121 West Rich Avenue, Deland, FL 32720

Tel: 386-736-5955 • Email: CommunityAssistance@volusia.org

www.volusia.org/scs

Helpful Tips

Parent Information

- Physical address should be the applying household's primary residence
- Make sure your phone number and email address are entered correctly (this is how you will be contacted if additional information is needed, or a decision has been made)

Household Information

- Make sure the numbers listed match your supporting documentation
- The number entered for applying children should match what you enter in the Applying Child Information section of the application

Applying Child Information

- Current grade level should be the grade level your child is currently in for the 2023-24 school year
- The application allows you to add up to 8 children. If you are applying for more than 8 children, please call Community Assistance at (386) 736-5955 for assistance.

Provider Information

- Summer camp scholarships can only be utilized at an approved summer camp provider's site. There are 22 approved providers and 60+ sites for the 2024 program. In this section, select the approved provider you plan to utilize if awarded a scholarship.
- If you are unsure which provider you want to utilize, select the one you would most likely attend. There is no penalty if you select a different provider once a scholarship voucher has been issued.
- This does **NOT** guarantee placement at the provider's camp site. You must still register with the approved provider of your choosing.

Supporting Documents

- It is very important that you submit all supporting documents with your application when you apply. Scholarships are awarded on a first ready first served basis so applying early but without submitting all documents will not increase your chances of receiving a scholarship. If you are unsure what to submit, call (386) 736-5955 for assistance.
- Ensure you are uploading 30 days of income documentation. For example, if you are uploading paystubs and are paid on a bi-weekly basis, upload your last 2 paystubs. This should be your most recent income.
- If you are applying for a foster child, an additional option to upload the child's Letter of Assurance will be available. If you are only applying for a foster child, you only need to upload the child's recent report card and Letter of Assurance. If applying for a foster child but also additional children, you must upload all documents including proof of household size and income documentation.

What Happens Next?

Once all information has been inputted and all supporting documents uploaded, click the submit button to submit your application. You will receive a confirmation email once your application has been successfully submitted. If you received a confirmation email, your application was received, and you do not need to call to confirm. Please allow at least 2 weeks for processing before requesting an update on your application.

If any documents are missing from your application, you will receive a missing documents letter. If you receive a missing documents letter, it is important that all missing documents listed on the letter are submitted timely. Failure to submit all documents within 10 business days of the first letter, may lead to denial of the application.

Once all documentation has been submitted and reviewed, you will receive a letter from the county, emailed and mailed to the address provided on the application, advising you of your application status. The letter sent via email and physical mail is the same letter. If you are able, you may print the emailed letter or wait for it to come in the mail. The scholarship voucher is mailed to the mailing address listed on the application.

There are three different types of letters,

Scholarship Voucher Letter

You will receive a letter from the county informing you that your child is approved for a scholarship. Your approval letter is your scholarship voucher, do not lose or discard. Please note the effective date on your voucher; the scholarship will not pay for attendance prior to that date. Your voucher letter will need to be provided to the approved provider to complete registration for the scholarship.

Waitlist Letter

You will receive a letter from the county informing you that your child's name will be placed on a waiting list, and you will be notified if a scholarship becomes available.

Denial Letter

You will receive a letter from the county informing you that your child is not eligible for a scholarship and the reason(s) why.

Approved Providers

Scholarships may only be used at an approved provider site. For more information on each provider and a link to the map of sites for 2024, visit www.volusia.org/scs.

Allen Chapel AME Church

(386) 255-1195

Atlas Academy (special needs)

(386) 264-4100

Blue Jay Academy (special needs)

(386) 868-1979

Boys & Girls Club of Volusia/Flagler Counties

(386) 734-0555

The Chase Academy (special needs)

(386) 310-7879

City of Daytona Beach

(386) 671-8337

City of New Smyrna Beach

(386) 410-2890

City of Ormond Beach (special needs)

(386) 676-3200

Covenant United Methodist Church

(386) 767-5844

Florida United Methodist Children's Home (FUMCH)

(386) 668-6771

Mt. Calvary Academy

(386) 337-1482

New Horizon's Youth Academy

(407) 878-2847

Reign Homeschooling Academy

(386) 898-8188

Salvation Army of West Volusia

(386) 761-2471

S.T.E.A.M Station Preschool

(386) 210-4284

All Leaders Preschool: Sunrise Academy

(386) 775-7866

Temple of God Church of DeLand

(386) 748-9254

Victory Global Academy

(386) 334-4636

Volusia County Parks & Rec

(386) 736-5953

Volusia County Schools

(386) 734-7190

Volusia/Flagler Family YMCA

(386) 736-6000

ZamZam Knowledge Academy

(386) 238-9325